

# Town of Constantia Board of Appeals

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## Meeting Minutes – March 17, 2022

### Call to Order

Chairman Macari opened the meeting at 7:00pm.

### Attendees

Voting members in attendance included:

- Chairman Ken Macari
- Susan Kimmel
- Daniel Retajczyk

Guests in attendance included: John Martin, Maria Martin, and Amy Connolly (Secretary)

Members not in attendance included: Michael Doran, Cathy Kline

### Public Hearing

Opened at 7:01pm. - John Martin, Lot 28, Doris Park Drive (310.05-03-41)

John Martin is requesting a setback variance to put a new garage with a finished attic space.

Chairman Macari verified side setback distance. Board members discussed the necessity of discussing an area variance for the property. Board members agree that setback and area variances would both be required for the proposed project.

The Board of Appeals reviewed the formatted questions for “Variance Findings and Decisions”. The form will be filed in the Town Clerk’s office. Discussion followed.

### Motion to Close the Public Hearing

At 7:24pm Susan Kimmel made a motion to close the public hearing, seconded by Daniel Retajczyk. The motion was carried unanimously.

### Motion

Sue Kimmel made a motion to declare the Appeals Board as lead agency for SEQRA review. The motion was seconded by Daniel Retajczyk. The motion passed unanimously.

### Motion

Sue Kimmel made a motion to declare this project as an unlisted type 2 action of non-significance. The motion was seconded by Daniel Retajczyk. The motion passed unanimously.

### Motion

Daniel Retajczyk made a motion to approve the variances to sections 410-1 and 430-1. The motion was seconded by Susan Kimmel. The motion passed unanimously.

Chairman Macari will send a letter of approval to the applicant and the code office.

## Adjournment

Daniel Retajczyk moved that the meeting be adjourned, seconded by Susan Kimmel. Members voted unanimously to adjourn at 7:35pm

Amy Connolly

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Secretary

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Date of Approval