

Town of Constantia Planning Board

Meeting Minutes – April 5, 2022

The Planning Board held a special meeting regarding the updating of the Town's Comprehensive Plan began at 6:35pm

Attendees

Voting members in attendance included:

- Chairman James Peck
- Dan Poné
- Sandra Retajczyk
- Sandra Williams

Guests in attendance included: Paul Baxter, Peg Peck, and Amy Connolly (Secretary)

Members not in attendance included: Dave Antos, Martin Godzwon, and Sandy Tuori-Bell

Comprehensive Plan Update

Chairman Peck opened the meeting by distributing reference materials to attendees and reviewed portions of a report prepared by Peg Peck (Town Historian) based on the results of the community survey conducted in 2013.

Mr. Poné began discussion stating that the Board will need to recognize that there is too much to be done with the Comprehensive Plan to bring it up to date within a short amount of time. The Board will need to determine a way to acknowledge that what changes can be made will be insufficient.

New data to update the Community Profile within the plan will be obtained from staff at the Tug Hill Commission.

Board members estimate that the process of making the necessary "quick" changes to the comprehensive plan and the subsequent approvals will take 3 to 6 months.

The possibility was discussed of noting within the plan document what areas have been updated and those that will be updated later.

Ms. Peck stated that if survey forms from 2013 have been retained by the town, the board will be able see what details were given by individuals when selecting an "other" option for questions.

Priorities for the plan updates must be for changes regarding sewer and public water systems as well as any dates that are included.

Chairman Peck stated that he will begin by pursuing data for the water and sewer portions of the plan.

Mr. Baxrter stated that the Tug Hill Commission has videos available on YouTube for guidance on comprehensive plans.

The board decided that an action plan to move forward with is necessary. Secretary Connolly stated that a shared digital document may be the easiest way to make simple changes to the plan and offered to create and share such a document.

Chairman Peck stated that after updates are made by the Board, two public hearings will be required. The first public meeting will be with the Planning Board and the second will be with the Town Board. Once the Plan is approved by the Town Board, the Plan will go to the Oswego County Planning Office for final approval.

All Planning Board members will move forward by working independently to find changes to suggest at the next Comprehensive Plan meeting.

Meeting End

The meeting concluded at 7:40pm

Amy Connolly

Secretary

Town of Constantia Planning Board

Date of Approval