

TOWN OF CONSTANTIA
MINUTES –TOWN BOARD – February 21, 2023
7:00 pm Constantia Town Hall

Present: Frank Tomaino - Supervisor
Ronald Chapman, Richard Colesante, John Metzger, Thomas Moran – Council Members
Clare Haynes – Town Clerk
Wayne Woolridge – Highway Superintendent
Warren Bader - Town Attorney
Dustin Clark, David Powers – Barton & Loguidice
Paul Baxter – Tug Hill Commission

CALL TO ORDER:

At 7:00 pm Mr. Tomaino called the town board meeting to order with the pledge of allegiance.

PUBLIC COMMENT:

Mr. Marticello who owns a few properties on Liniment St wanted to introduce himself. He is hoping to build a few fishing cabins on his property in the next few years, he is looking forward to working with the planning board for the necessary approvals.

WASTEWATER:

Mr. Clark sent the following report, new items are in bold.

Constantia North Shore Sewer Project

A. WWTP Scope:

- Recent Work Completed
 - ✓ Submitted response to DEC regarding NY-2A application on December 16, 2022.
 - ✓ **Coordination with vendors for alternate treatment technologies.**
 - ✓ **Compressed footprint of sludge handling building to reduce construction cost.**
 - ✓ **Drafted combined headworks and ATB to reduce construction cost.**

- Current Status:

- **Continue developing specifications.**
- **Investigating additional Value Engineering efforts to reduce construction cost.**
- **Finalizing basis of design report.**
- **Reviewing plans with contractors to update cost estimate.**

- Future steps:

- **Execute agreements with subconsultants.**
- Review 60% plans and value engineering with Town and Village for feedback.
- Submit 60% plans to DEC and funding agencies for review.

B. Grinder Pump Scope:

- Recent Work Completed
 - ✓ 364/491 home inspections complete to date.
 - ✓ 282 easements have been fully signed and executed by the Town.
 - ✓ **811 title searches received in total, approximately 120 searches remain.**
 - ✓ **Developed preliminary layouts for large uses (marinas, trailer parks, etc.)**

- Current Status:

- Home inspections are on pause until March, weather dependent.
- Continue sending easements in batches of 15 to Town for signature and filing
- Developing plans and specifications
- **Updating cost estimate based on recent bid numbers and quantities identified to date.**

- Future steps:

- **Standardization and pre-purchase Agreement for Grinder Pumps.**

C. Forcemain and Pump Station Scope:

- Recent Work Completed
 - ✓ Preliminary DOT feedback incorporated into plan set.
 - ✓ Meeting with E-One regarding forcemain sizing for new alignment.
 - ✓ Revised Drawings with DOT feedback submitted for further DOT review.
 - ✓ **Wetlands and DEC 100 ft. adjacent areas incorporated into environmental review set.**
 - ✓ **Stream crossing profiles incorporated into plan set.**

- Current Status:

- Waiting for additional DOT comments on revised plan set.
- Continue progressing plan set and profiles for agency review and sign off.
- **Finalizing preliminary environmental review set.**
- **Updating quantity takeoff and estimate based on recent bid results.**

- Future steps:
 - Submit 60% plans to DEC and funding agencies for review.
 - Review 60% plans with Town
- D. Funding, Permitting, and Other Items:
 - Recent Work Completed
 - ✓ NYSDEC WQIP Grant Application submitted July, 2022
 - ✓ CDBG Awarded on November 16, 2022 for max \$1,250,000.
 - ✓ CDBG Grant Agreement Executed on January 12, 2023
 - Current Status:
 - Review of DEC Model Sewer Use Law is ongoing.
 - **Coordinating fieldwork with archaeological subconsultant. Expected to start in March, weather dependent.**
 - **NYS DAM (NYS Department of Ag & Markets) coordination for OCR sign off.**
 - **Mercury exclusion and WTC coordination with DEC for NY-2A.**
 - **Amendment No. 1 to authorize subconsultant engineering services.**
 - Future steps:
 - **WQIP Grant Announcements still pending.**
 - **EFC Coordination for BIL eligibility (grant and additional 0% loan).**
 - **USDA Rural Development request for additional grant from National Pooling.**
 - **Claudia Tenney support for funding efforts and 2023 CPF grant application.**
 - **Coordination with Bond counsel for increase bond resolution.**

Mr. Clark is pleased with the progress of the title searches, title searches must be done to verify property owners. As noted above there is approximately 120 searches remaining, inspections will be starting end of March into April weather depending.

Working on permits from the different agencies, there is a long lead time on these so important to get them in now.

Mr. Tomaino asked if they will still be using the \$1.25M to purchase grinder pumps, Mr. Clark is unsure if that is still the plan, the rule with the CDBG is a draw is needed by May 2023, the original thought was to use the purchase of grinder pumps. Ms. Lathan from Fiscal Advisors who is helping with the grant funding paperwork can use her administration fees as the first draw.

Mr. Colesante made the motion to authorize Supervisor Tomaino to sign Amendment to Owner-Engineer Agreement Amendment No. 1 dated February 21, 2023, seconded by Mr. Metzger.

Carried: Moran – Yes Chapman – Yes Colesante – Yes Metzger – Yes Tomaino – Yes

PARK AND RECREATION:

Mr. Zehr could not be at the meeting, she reported to Mr. Tomaino that they are starting to work on the summer park program and looking into pickle ball court requirements.

Mr. Metzger made the motion to appoint Mr. Michael Whitney to the park and recreation commission, seconded by Mr. Chapman.

Carried: Moran – Yes Chapman – Yes Colesante – Yes Metzger – Yes Tomaino – Yes

MINUTES:

Mr. Moran made the motion to accept the minutes of the January 17th town board meeting, January 25th special meeting and February 6th supervisor’s meeting, seconded by Mr. Colesante.

Carried: Moran – Yes Chapman – Yes Colesante – Yes Metzger – Yes Tomaino - Yes

VOUCHERS:

Voucher #33 for \$39,305.41 payable to Woodford Brothers was held out from Abstract #1 at the January 17th town board meeting. After discussion Mr. Chapman made the motion to authorize discussed voucher #33 to be paid from ARPA Fund for \$39,305.41, seconded by Mr. Moran.

Carried: Moran – Yes Chapman – Yes Colesante – Yes Metzger – Yes Tomaino – Yes

Mr. Metzger made the motion to accept the following vouchers as listed on Abstract #2 Dated February 21, 2023:

General	35-72	\$ 19,297.77
Highway	12-32	\$ 38,737.68
Northshore Water	2	\$362,622.00
Sewer	8-20	\$ 97,294.45
ARPA	1	\$ 498.49

Seconded by Mr. Moran.

Carried: Moran – Yes Chapman – Yes Colesante – Yes Metzger – Yes Tomaino – Yes

SUPERVISOR:

Mr. Moran updated the board on the lighting districts, in the past the Town would budget \$23,500 a year for streetlights. In March of 2019 the Town switched the lights to LED lights, now the Town budgets \$15,000 resulting in an \$8,500 yearly savings for the residents.

Mr. Moran made the motion to approve the supervisor's report dated January 31, 2023, seconded by Mr. Chapman.

Carried: Moran – Yes Chapman – Yes Colesante – Yes Metzger – Yes Tomaino – Yes

HIGHWAY:

Mr. Woolridge reported:

- Dealing with trees
- Doing general maintenance on the trucks and at the highway garage
- Looking at another sewer jet on Auctions International
- Mr. Woolridge is getting estimates for work at David C. Webb at Taft Bay, the fences around the basketball and tennis courts. Mr. Woolridge will be attending the park and recreation meeting on Wednesday to update the Commission on his ideas.
- Mr. Woolridge will be advertising for quotes for fence work around the basketball and tennis courts at the park along with materials and installation for a new fuel island at the highway garage along with a generator for the highway department. The panel box at the highway garage will also need to be upgraded as part of the new generator. The panel box upgrade will be part of the quote for the generator.
- The new truck is almost complete, it is now at Viking-Cives for installation of plow and under blade. Once this is done it will go to Stadium International for the final check.

Mr. Woolridge signed both himself and Mr. Avery to attend a seminar and training class at E-One Grinder plant March 7th-9th. Mr. Tomaino told Mr. Woolridge if for some reason someone must withdraw from the seminar, he will be happy to attend in their place. Mr. Woolridge would like permission to use the Town credit card for the motel and associated fees. Mr. Colesante made the motion for Mr. Woolridge to use the Town credit card for the hotel and associated fees for the seminar, seconded by Mr. Chapman.

Carried: Moran – Yes Chapman – Yes Colesante – Yes Metzger – Yes Tomaino – Yes

Mr. Chapman made the motion to approve the highway superintendent report as given, seconded by Mr. Metzger.

Carried: Moran – Yes Chapman – Yes Colesante – Yes Metzger – Yes Tomaino – Yes

APPROVAL OF DEPARTMENT REPORTS:

Mr. Chapman made the motion to accept the following reports as received for January, seconded by Mr. Metzger.

- a. Code Enforcement
- b. Dog Control
- c. Justice Pelon and Justice Simpson
- d. Town Clerk/Tax Collector – Total warrant has been turned over to the Town Supervisor on February 8th for \$2,475,409.75.

Carried: Moran – Yes Chapman – Yes Colesante – Yes Metzger – Yes Tomaino – Yes

TUG HILL COMMISSION:

Mr. Baxter reported:

- The North Shore Council of Governments is scheduled to meet Wednesday, March 8, 2023 at 2:00 p.m. at the Constantia Town Hall.
- The Tug Hill Commission webinar on knowledge transfer has now been scheduled, for Tuesday, February 28 at 6:00 p.m. via Zoom. I have a copy of the flyer for you. Pre-registration is required, and can be done at <https://tinyurl.com/knowledgewebinar> . This topic will also be the subject of one of the sessions at the Tug Hill Local Government Conference in April.
- The Tug Hill Commission has a revised and updated paper out on towns and cemeteries and state laws, and I have a copy for you. I've clipped it rather than stapling it to make it easy for you to make additional copies as needed.

CORRESPONDENCE:

Engagement Agreement Direct Request for Legal Services was received from Costello, Cooney & Fearon. With no questions Mr. Metzger made the motion to authorize Supervisor Tomaino to sign the Engagement Agreement dated February 6, 2023, seconded by Mr. Colesante.

Carried: Moran – Yes Chapman – Yes Colesante – Yes Metzger – Yes Tomaino – Yes

PLANNING BOARD:

November 17, 2022, and January 24, 2023 minutes received.

BOARD INITIATIVES AND COMMENT:

Annual Update Document was filed on February 16 2023

All board members have received the Comprehensive Plan as updated by the planning board. The planning board is requesting the Town Board’s approval before having a public hearing. Mr. Colesante did contact Mr. Peck, Chairman of the planning board to make a few corrections, both corrections had to deal with the parks located within the Town. Mr. Moran would like to see the school bell that is housed at the Town Hall mentioned in the plan. With no further discussion Mr. Chapman made the motion to move the comprehensive plan to public hearings, seconded by Mr. Moran.

Carried: Moran – Yes Chapman – Yes Colesante – Yes Metzger – Yes Tomaino – Yes

Mr. Tomaino and Mr. Moran were given copies of the Multi-Jurisdictional All-Hazard Mitigation Plan. Mr. Moran has spoken to Ms. Bennett, Emergency Services Program Coordinator who heads up this program, this plan is three years old. The County is looking to apply for another grant to update the plan, with this in mind the County is trying to get all Towns in Oswego County to adopt this plan with the knowledge that the County is looking to update the plan. Mr. Moran does have a few issues with the plan but would like to pass the following resolution to help the County move forward. Ms. Bennett is aware of the issues and is willing to have both Mr. Tomaino and Mr. Moran on the next committee. Mr. Tomaino is in agreement with Mr. Moran there are issues with the plan but understands the steps that need to be taken.

COUNCILMAN: Moran

Introduced the following and moved its adoption:

**RESOLUTION
TO AUTHORIZE THE ACCEPTANCE AND ADOPTION OF THE MULTI-
JURISDICTIONAL ALL-HAZARD MITIGATION PLAN UPDATE FOR
OSWEGO COUNTY, NEW YORK**

WHEREAS, the Oswego County Emergency Management Office, with the assistance from Barton & Loguidice, D.P.C., has gathered information and prepared the Multi-Jurisdictional All- Hazard Mitigation Plan Update for Oswego County, New York; and

WHEREAS, the Multi-Jurisdictional All-Hazard Mitigation Plan Update for Oswego County, New York has been prepared in accordance with the Disaster Mitigation Act of 2000 and Title 44 Code of Federal Regulations (CFR), Part 201; and

WHEREAS, Title 44 CFR, Chapter 1, Part 201.6(c)(5) requires each local government participating in the preparation of a Multi-Jurisdictional Mitigation Plan or Plan Update to accept and adopt such plan; and

WHEREAS, the Town of Constantia has reviewed the 2019 Hazard Mitigation Plan Update, has found the document to be acceptable, and as a local unit of government, has afforded its citizens an opportunity to comment and provide input regarding the Plan Update and the actions included in the Plan;

WHEREAS, the Town of Constantia will consider the Oswego County HMP Update during the implementation and updating of local planning mechanisms, and will incorporate the hazard assessment data, hazard vulnerabilities, and mitigation actions in these mechanisms, where applicable;

NOW THEREFORE, BE IT RESOLVED, that the Town of Constantia, as a participating jurisdiction, adopts the Multi-Jurisdictional All-Hazard Mitigation Plan Update for Oswego County, New York, dated November 2019.

Seconded by Councilman: Chapman

The question of the adoption of the foregoing resolution was duly put to a vote, and upon roll call, the vote was as follows:

Frank Tomaino	Voted	Yes
Richard Colesante	Voted	Yes
John Metzger	Voted	Yes
Tom Moran	Voted	Yes
Ronald Chapman	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

ADJOURN:

At 8:00 Mr. Metzger made the motion adjourn the town board meeting, seconded by Mr. Chapman.

Carried: Moran – Yes Chapman – Yes Colesante – Yes Metzger – Yes Tomaino – Yes