

Constantia Town Court
14 Frederick Street
Constantia, NY 13044

Mark D. Simpson
Town Justice

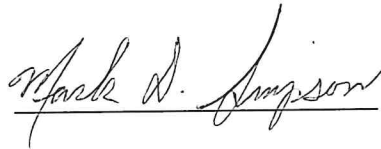
Phone: (315) 243-2600
Fax: (315) 623-9623

March 2, 2026

TO: Office of the State Comptroller
Justice Court Fund
P.O. Box 22110
Albany, NY 12201-2110

This is to certify that my report for the month of February 2026 transmitted electronically to you on Monday, March 2, 2026 is a true and complete record of the activity of the court for the period. A check for the amount of \$1885.00 was sent to the Chief Fiscal Officer of The Town of Constantia on Monday, March 2, 2026.

Justice:



Justice Name: Mark D. Simpson

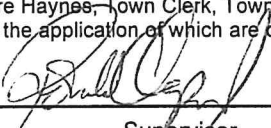
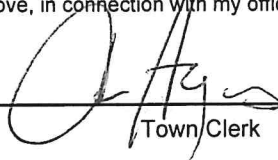
Justice ID #: 3531980316S

Date: March 2, 2026

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Conservation	Conservation	2	0.56
	Marriage License	Marriage License	2	35.00
			Sub-Total:	\$35.56
A1603	Registrar Fees	Certified Copy - Death	18	270.00
			Sub-Total:	\$270.00
A2544	Dog Licensing	Female, Spayed	12	72.00
		Male, Neutered	11	66.00
			Sub-Total:	\$138.00
A2590	Code Enforcement Office	Building Permit	2	586.00
		Hv Permit	1	50.00
			Sub-Total:	\$636.00
				Total Local Shares Remitted: \$1,079.56
Amount paid to: NYS Ag. & Markets for spay/neuter program				23.00
Amount paid to: NYS Environmental Conservation				9.44
Amount paid to: State Health Dept. for Marriage Licenses				45.00
Total State, County & Local Revenues:		\$1,157.00	Total Non-Local Revenues: \$77.44	

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Clare Haynes, Town Clerk, Town of Constantia during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

	<u>3/4/26</u>		<u>3/4/26</u>
Supervisor	Date	Town Clerk	Date

Town of Constantia Town & County 2026
Collection Summary
 Batches 2 thru 112

District:	Taxes Collected:	Penalty:	Surcharge:	Notice Fee:	Remaining Uncollected:
Town & County 2026	4951022.14	3731.28	0.00	0.00	1046123.06
Totals:	4951022.14	3731.28	0.00	0.00	1046123.06

Collection Statistics:

Number of Postings:	2549
Percentage Collected:	83%
Number of Adjustments:	3
Number of Voids:	49
Number of Returned Payments:	0
Number Refunded Duplicate Pmnts:	5
Total Refunded:	5103.37
Notice Handling Fees Collected:	0.00

Received Via:	
Mail:	1555
Counter:	892
Drop Box:	65

Cash:	206059.46
Check:	4714203.81
Other:	34490.15
Total:	4954753.42
Minus Duplicate/Over Payments:	0.00
	4954753.42
Taxes:	4951022.14
Penalty:	3731.28
Surcharge:	0.00
Ret. Check Fees:	0.00
Notice Fees:	0.00
Total:	4954753.42
Minus Direct / Under Payments:	
0 Direct:	0.00
0 Under:	0.00
	4954753.42

Other Payment Type Breakout:

Credit Card:	36	34490.15
--------------	----	----------



**Department of
Transportation**

KATHY HOCHUL
Governor

MARIE THERESE DOMINGUEZ
Commissioner

ELIZABETH PARMLEY, P.E.
Regional Director

February 18, 2026

Claire Haynes - Town Clerk
Town of Constantia
14 Fedrick Street
Constantia, NY 13044

Notice of Order, Study No. 3250089, Town of Constantia

Dear Ms. Haynes:

The purpose of this letter is to inform you that the Department of Transportation has filed a **speed limit** traffic order with the Secretary of State. Please refer to the documents attached for details regarding the new official order(s).

The attached order(s) will be effective upon the installation, modification or removal of the necessary traffic control device(s) required by and conforming to the current State Manual of Uniform Traffic Control Devices.

Thank you for your participation in this matter. If you have any questions or concerns, please contact Nadia Vedder-Brearton by phone at (315) 428-3232 or by email at Nadia.Vedder@dot.ny.gov.

Very truly yours,

Scott R. Bates, P. E., PTOE
Regional Traffic Engineer

cc: D. Hilton, Sheriff, Oswego County
NYS Police Traffic Sgt., Troop D Headquarters
K. Ospelt, Superintendent, Oswego County DPW
M. Tompkins, Resident Engineer, NYSDOT, Oswego Residency
A. Schadt, Executive Group
File No. 35.16-49 / Study No. 3250089

RECEIVED

FEB 18 2026

TOWN OF CONSTANTIA
TOWN CLERK



OFFICE OF THE CHAIRMAN
OSWEGO COUNTY LEGISLATURE

Phone (315) 349-8230

Fax (315) 349-8237

COUNTY OFFICE BUILDING - 46 EAST BRIDGE STREET OSWEGO, NEW YORK 13126

JIM WEATHERUP
CHAIRMAN
EMAIL: james.weatherup@oswegocounty.com

BETSY SHERMAN-SAUNDERS
CLERK OF THE LEGISLATURE
EMAIL: betsy.saunders@oswegocounty.com

Ron Chapman, Supervisor
Town of Constantia
14 Frederick Street
P.O. Box 167
Constantia, New York 13044
March 5, 2026
Re: Town of Constantia – Northshore Sewer Project

Dear Supervisor Chapman:

I am writing to express my strong support for the Town of Constantia Northshore Sewer Project. This critical initiative represents a significant investment in protecting public health, safeguarding Oneida Lake, and strengthening the long-term environmental and economic sustainability of the Town of Constantia.

Residents along the north shore of Oneida Lake currently rely on individual on-site septic systems to manage wastewater. Many of these systems are aging, inadequate, or failing, particularly in areas with restrictive soils, shallow groundwater, and proximity to the lake.

The proposed project will construct a modern low-pressure sanitary sewer collection system throughout the Constantia-Bernhards Bay Sewer District and convey wastewater to the Southern Oswego County Regional Interceptor System (SOCRIS) for conveyance and treatment to the City of Fulton WPCF. By eliminating failing septic systems and providing reliable centralized wastewater treatment, this project will significantly reduce the discharge of pollutants to Oneida Lake and support broader regional water quality goals.

Beyond its environmental benefits, the Northshore Sewer Project will provide essential infrastructure needed to support responsible growth and economic development. With continued regional investment and anticipated growth in Central New York, including major employment initiatives nearby, modern wastewater infrastructure will position the Town of Constantia to accommodate future development while preserving the character and natural resources that define the community.

Sincerely,

A handwritten signature in black ink that reads "Jim Weatherup".

James Weatherup
Chairman, Oswego County Legislature

Town of Constantia Planning Board

Meeting Minutes – February 24, 2026

Call to Order

Chair Peck opened the meeting at 7:23 PM

Attendees

Voting members in attendance included:

- Chair James Peck
- Sandra Retajczyk
- Dave Antos
- Martin Godzwon
- John Mura
- Randall West
- Brenda Mosher (Secretary).

Guests in attendance included: Candy Chinn, Jamie Chinn, Stephanie Goppelt, Kevin Hatem, Bruce Schantz, John Carter, Kirk Phillips, Edwin Theetze-Executive Director of Council Scouting America, Warren McMurray, Ron Chapman-Town Supervisor.

Members not in attendance included: Sandi Touri-Bell, Joseph Markham, and Terri John.

Public Hearing – Scouting America

Chair Peck opened the Public Hearing on Scouting America Project, Kibbie/Salt Roads bordering 3 lot subdivision at 7:05 PM. Mr. McMurray and Mr. Theetze, approached the Board in December requesting a 3 parcel subdivision of their current property bordering Kibbie Lake Rd and Salt Rd. For the Public Hearing they presented a map and description of the subdivision request. Their plan is to subdivide the property into 3 parcels. One parcel of 68 acres off of Kibbie Lake Rd. One parcel of 285 acres, which will contain all of the camp and program areas. One parcel of 511 acres which is the northern piece of the current property with a strip on Salt Rd.

Ms. Chinn asked why she received a letter in the mail regarding the subdivision request. Chair Peck explained that as a courtesy we send letters to neighboring properties to notify them of the requested change. He also explained the process of a Public Hearing request.

Mr. Godzwon asked about the lean-to's, cabins, and shotgun range. Mr. Theetze responded that the lean-to's were being put on skids and being moved. The cabins are all staying as part of the main camp. The shotgun range is also being kept as part of the main camp.

Mr. West inquired about whether or not they were still going to use Kibbie Lake Rd. Mr. Theetze offered that yes, they would still be using Kibbie Lake Rd. the subdivision is designed in a way to not hinder any programs.

Another neighbor asked about how this is selling. Mr. Theetze stated that both properties would be for sale, once approved by the Board, but will have to be purchased at the same time. Another neighbor asked about building on the subdivided property. Chair Peck offered that any new use on the subdivided property would have to go through the same process as anyone else.

Public Hearing – Scouting America continued....

Delineation will need to be done on the map identifying wetlands per DEC requirements. Request has been reviewed by Constantia Planning Board and Oswego County Planning Board. Planning Board previously declared lead agency of SEQR for this process. With no additional comments from guests or Board, the Public hearing will come to a close.

MOTION made by Chair Peck to close the Public Hearing at 7:22 PM. Accepted by Mr. Godzwon, seconded by Mr. Mura. Motion passed unanimously.

MOTION made by Chair Peck to approve the 3 parcel subdivision request by Scouting America. Accepted by Mr. Antos, seconded by Mr. Godzwon. Motion passed unanimously.

Chair Peck to sign and stamp maps for Mr. McMurray. Completed SEQR copy given to Mr. McMurray.

Mr. Theetze thanked everyone for their time and patience.

Call to Order

Chair Peck opened the meeting at 7:23 PM with the Pledge of Allegiance.

Approval of Minutes

MOTION - A motion to approve the minutes of the previous January meeting was made by Chair Peck. Accepted by Mr. Antos and seconded by Mr. West. Motion passed unanimously, with the exception of Ms. Retajczyk who abstained due to absence at the January meeting.

Ren-Pro-1577 St. Rt. 49 Garage request

There are challenges to building a garage on the current property. There are no setbacks that meet the standards that will fit the garage wanted. Additionally, the proximity to the septic system prevents this build. No rendering has been prepared by an engineer and presented to the Board.

MOTION – A motion to not move forward with further review of this request by Ren-Pro was made by Chair Peck. Approved by Mr. Mura, seconded by Ms. Retajczyk. Motion passed unanimously.

Constantia Cottages Sketch Plan Review-1302 St. Rt. 49, Constantia

The owner of Lakeview Trailer Park would like to sell and the potential buyers are exploring creating a tiny house community. The property currently has a septic permit for 27 manufactured homes. The tiny homes are not the same as manufactured homes and the septic is not permitted for the potential project. Much discussion around the proposed plan with the potential buyers. There is no way to make this work without a new septic system, at this point the Board's hands are tied.

Reactive Solar-83 Redfield discussion

This is an 80 acre parcel in which a potential buyer would like to install a solar farm. The Town of Constantia will be enacting a 9 month moratorium on Solar in the town. No further discussion to take place until a new law is enacted.

Tug Hill Commission

Registration for the 35th Annual Local Government Conference is now open. Please send your application with training options selected as soon as possible to Clare Haynes, Town Clerk.

Adjournment

Mr. Antos moved that the meeting be adjourned, seconded Mr. Godzwon and Mr. Mura. All Members voted unanimously to adjourn at 8:15 pm

Brenda Mosher

Brenda Mosher
Secretary
Town of Constantia Planning Board, Zoning
Board, and Appeals Board

Date of Approval

Town of Constantia Zoning Commission

Meeting Minutes – February 24, 2026

Call to Order

Chair Peck opened the meeting at 6:02 PM

Attendees

Voting members in attendance included:

- Chair James Peck
- Sandra Retajczyk
- Dave Antos
- Martin Godzwon
- John Mura
- Randall West
- Brien Connolly
- Brenda Mosher, Secretary

Guests in attendance included: Matt Johnson, Tug Hill Commission

- Members not in attendance included: Sandra Touri-Bell, Joseph Markham, Terri John, Jeff Rumble

2026 Meeting Schedule

Commission adopted schedule for 2026. All meeting times at 6:00 PM. Meetings will be held 2/24/26, 3/24/26, 4/28/26, 5/26/26, 6/24/26, 7/22/26, 8/25/26, 9/22/26, 10/27/26, 11/24/26, 12/22/26.

Planned Unit Development (PUD)

The owner of Lakeview Trailer Park would like to sell and the potential buyers are exploring creating a tiny house community. The property currently has a septic permit for 27 manufactured homes. The tiny homes are not the same as manufactured homes and the septic is not permitted for the potential project. Much discussion around the proposed plan with the potential buyers. There is no way to make this work without a new septic system.

MOTION

Solar

There will be a moratorium on solar in the Town for 9 months to be adopted at the next Town Board meeting. The law is being changed with no current additional information.

Zoning use definitions and Zoning Districts Matrix

Retail Sales-Mr. Johnson proposed language to separate retail sales into 3 categories. The categories would be Retail Sales Indoor, Retail Sales Outdoor, and Retail Sales-Services. Mr. Connolly noted that these would duplicate uses already proposed in the matrix. Mr. Johnson stated that yes it could but you could remove those uses in lieu of the proposed language.

Chair Peck and Commission discussed the merits of the suggested language and flagged possible uses for removal if this language was chosen. Mr. Mura asked about food retail, Chair Peck stated this should be its own use. Ms. Retajczyk noted that if we made this change and removed the uses already proposed the

zones/zoning may not match what has currently been reviewed and agreed upon. Chair Peck began to review the zoning for the lines slated for removal if the proposed language were adopted and discuss the merits of the changes with the Commission. Ms. Retajczyk illustrated that her concern was that each use already had zoning agreed upon by the Commission and the change would now lump them all together when they have different environmental impacts. Chair Peck offered that retails could be evaluated on a case by case basis instead of being so restrictive.

The Commission would need to decide if they want to agree upon the suggested language proposed by Mr. Johnson. Chair Peck looking for guidance from the Commission, reviewing on the Matrix what would need to be removed. Matrix reviewed with Commission.

Approval of Minutes

A motion to approve the minutes of the previous January 2026 meeting was made by Chair Peck. Agreed by Mr. Godzwon and seconded by Mr. West. Motion passed unanimously, noting that Ms. Retajczyk abstained.

Adjournment

Chair Peck moved that the meeting be adjourned, seconded by Mr. Godzwon and Mr. Mura. Members voted unanimously to adjourn at 7:00 PM.

Brenda Mosher

Brenda Mosher
Secretary
Town of Constantia Planning Board, Zoning
Board, and Appeals Board

Date of Approval

Appendix C - Resolutions of Adoption

RESOLUTIONS OF ADOPTION

RESOLUTIONS

OF

Town of Constantia (the Sponsor)

For the Adoption of the

Excellus Insurance Premium Only Plan (the Plan)
(Insert Name of Plan)

WHEREAS, the Sponsor desires to adopt the above-named Plan, which includes the attached Premium Only Plan document and accompanying Plan Highlights, for the benefit of its eligible employees.

NOW THEREFORE, be it hereby:

RESOLVED, that the Plan is hereby adopted in substantially the form attached hereto effective as of March 17, 2026, as a cafeteria plan to be maintained by the Sponsor pursuant to Section 125 of the Internal Revenue Code; and be it

FURTHER RESOLVED, that the proper individuals(s) as authorized by the Sponsor be and hereby are authorized and directed to take such action and to execute such documents as may be deemed necessary to effectuate the above resolution and to direct counsel to take such action as may be necessary to satisfy any applicable requirements of law.

IN WITNESS WHEREOF, these resolutions have been adopted on this ____ day of _____, 20__.

(NAME)

(TITLE)



ADP, and the ADP logo are registered trademarks of ADP, Inc.
Copyright © 2022 ADP, Inc. All rights reserved.

TOWN OF CONSTANTIA TOWN BOARD

TOWN OF CONSTANTIA TOWN HALL PROJECT SEQRA RESOLUTION

At a regular meeting of the Town Board of the Town of Constantia, held at the Town Hall, 14 Frederick Street, Constantia, New York, in said Town, County of Oswego and State of New York on March ____, 2026, at 6:00 P.M., there were:

PRESENT: Thomas Moran Councilor
Michael Donegan Councilor
Cory Monroe Councilor
Daniel Pone Councilor
Ronald Chapman Supervisor

The following resolution was offered by Councilor _____, who moved its adoption, seconded by Councilor _____, to wit:

WHEREAS, Volume 6 N.Y.C.R.R., Section 617 of the Regulations relating to Article 8 of the New York State Environmental Conservation Law, requires that as early as possible, an involved agency shall make a determination whether a given action is subject to the aforementioned law; and

WHEREAS, the proposed action consists of the renovation of an existing structure for use as a new Town of Constantia Town Hall building and associated site improvements to be located at 1667 NYS Route 49, Constantia, NY 13044, Constantia, New York; and

WHEREAS, no other agency has the legal authority or jurisdiction to approve or directly undertake the proposed action, such that there are no other involved agencies within the meaning of the New York State Environmental Quality Review Act (SEQRA) with respect to the proposed construction of a new Town of Constantia Town Hall, with the result that the Town Board shall act as lead agency in this matter; and

WHEREAS, the proposed construction is an unlisted action for purposes of environmental review under SEQRA; and

WHEREAS, the Town Board has determined that a Short Environmental Assessment Form (EAF) shall be required in connection with this matter; and

WHEREAS, the said EAF has been prepared and has been reviewed by the Town Board; and

WHEREAS, the Town Board has considered the proposed action, has considered the criteria contained in 6 N.Y.C.R.R. Part 617.7 and has compared the impacts which may be reasonably expected to result from the Town Hall construction against said criteria; and

WHEREAS, the Board has considered and discussed fully the potential environmental impacts of the proposed action.

NOW, THEREFORE,

BE IT RESOLVED AND DETERMINED that Town Board of the Town of Constantia is hereby determined to be lead agency, that the proposed construction of a new Town Hall is an unlisted action and a Short Environmental Assessment Form has been prepared in connection with this action; and be it further

RESOLVED AND DETERMINED that the Town Board of the Town of Constantia has determined this action shall have no adverse impact on the environment; that accordingly, an environmental impact statement (EIS) shall not be required; and that the Town Board hereby adopts a **Negative Declaration** for purposes of Article 8 of the Environmental Conservation Law, Volume 6 of the N.Y.C.R.R. Part 617 et seq. for the following reasons:

1. The Town of Constantia proposes to renovate an existing church building and convert the same for use as a new Town Hall.

2. The improvements will further include ancillary site improvements for parking, installation of appropriate drainage and stormwater management facilities, pedestrian access, landscaping, and other incidental site improvements.
3. The improvements will be located at 1667 NYS Route 49, Constantia, NY 13044 on approximately 4.69 ± acres of land. The building and parcel are presently owned by the Town of Constantia.
4. The new building will be utilized for the Town of Constantia offices and Justice Court operations.
5. During normal business hours, employees and residents seeking to transact business at the Town Hall will access the site and facility. In the evenings, board meetings and court will occur, ending primarily no later than 10:00 p.m. These uses and transactions are similar to the previous church uses occurring on the site. Accordingly, no increase in use or access to the site is anticipated.
6. Access to the new Town Hall will be via the existing curb cut for the property. Accordingly, no new traffic patterns will result from the construction and therefore no adverse traffic impacts are anticipated from the project.
7. The design and engineering of the project and site will ensure that no drainage issues occur and all necessary stormwater management controls will remain in place.
8. The Town Board has engaged in extensive planning for this project and studied numerous alternatives. The chosen site and building fit the Town Board's criteria for accessibility, efficiency and affordability.
9. Public water facilities are available at the site as well as other utilities including electric, gas, cable, telephone etc. No adverse impacts on these utilities are anticipated.

10. The building and use will be in conformance with the prevailing architecture and character of the Town.

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Thomas Moran	Councilor	Voted	Yes
Michael Donegan	Councilor	Voted	Yes
Cory Monroe	Councilor	Voted	Yes
Daniel Pone	Councilor	Voted	Yes
Ronald Chapman	Supervisor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

DATED: March __, 2026